**Minutes Registration No**: .... ...

**Meeting Date: 14/12/2020**

**Meeting Places: Meeting Hour:18:30 - 19:05**

|  |  |  |
| --- | --- | --- |
|  | **Name Surname** | **Signature** |
| Meeting Director | Alper Demir |  |
| **Meeting Reporter** | Meriç Lomlu |  |

|  |  |
| --- | --- |
| Group/Unit Name |  |
| **Project Name** | Thremin.AI |
| **Project Number** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name Surname** | **Institution/Unit** | **Affiliation** | **TEL/email** | **Signature** |
| 1 | Bedirhan Ziran ELBAN | Software Engineering | Group Member | bedirhan.elban@std.izmirekonomi.edu.tr |  |
| 2 | Merve Nur TELLİ | Software Engineering | Group Member | [mervetelli0@gmail.com](mailto:mervetelli0@gmail.com) |  |
| 3 | Meriç LOMLU | Software Engineering | Group Member | mericlomlu@gmail.com |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |
| 11 |  |  |  |  |  |
| 12 |  |  |  |  |  |
| 13 |  |  |  |  |  |
| 14 |  |  |  |  |  |

**Agenda Points Meeting Date: 30/11/2020**

In this meeting we talked about what we did last week and we decided to continue what we did(labeling and implementation). Our director suggested that we should take notes for final report about the changes that we made in our project. Finally we talked about conferences because we are planning to attend conferences.

###### Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Which jobs to be done?** | **Who to do?** | **When to do?** | **Where to do?** |
| **1** | **Continue to labeling, creating datasets.** | **As Group Members** | **Until 21th of December** | **At home** |
| **2** | **Focusing on implementation, trying models and benchmarking.** | **As Group Members** | **Until 21th of December** | **At home** |
| **3** | **Speeding up learning Python.** | **Merve,Meriç** | **Until 21th of December** | **At home** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Distribution